

Personal Data Sheet for Non-Bundeswehr Personnel

for entering personal data into the Bundeswehr Personnel Management System

A Collecting agency (to be completed by the competent Bundeswehr agency)			
1 Address of collecting agency (street, house number, postcode, city, e-mail address)			
B Personal data			
2 Title <input type="checkbox"/> Mr <input type="checkbox"/> Ms		3 Rank/official title/academic degree or title (optional)	
4 First name(s) (underline name by which you are called)			
5 Last name (including name affix, also former names)			
6 Date of birth		7 Nationality	
8 Place of residence (street, house number)			
Postcode	City		Country (only if not Germany)
9 Phone number (optional) (including area code)		Mobile number (optional)	E-mail address (optional)
10 IBAN (only if requested by the collecting agency)		BIC (only if requested by the collecting agency)	
11 Name/designation of agency/company, address (street, house number)			
Postcode	City		Country (only if not Germany)
11.1 Phone number (including area code)		Mobile number, if applicable	E-mail address
12 Your function at the Bundeswehr agency (detailed description)			
13 Period of service at the Bundeswehr agency (from-to)			
14 Duration of course (from-to)		Course designation	Course number
C 15 Language skills (to be completed by foreign military service personnel/course participants only)		Standardised Language Profile (SLP)	Native language skills
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
D 16 Designation of occupation/job title			

First name

Last name

E	Data protection notice in accordance with Article 13 of the European General Data Protection Regulation (EU GDPR) <ol style="list-style-type: none"> 1. The controller responsible for the collection, processing and use of the aforementioned personal data is the collecting agency indicated in section A 1. 2. The legal basis for the purpose of the processing is the consent of the data subject in accordance with Article 6(1)(a) and Article 7 EU GDPR (in conjunction with Article 88 EU GDPR in conjunction with Section 26(2) of the German Federal Data Protection Act (BDSG), if applicable). 3. The data protection officer in the sense of Article 37(1)(a) EU GDPR is the Bundeswehr Commissioner for Data Protection, Federal Ministry of Defence, R II 4, Fontainengraben 150, 53123 Bonn. 4. Your personal data are processed because of your involvement with the Bundeswehr. They can only be accessed by competent Bundeswehr personnel and will be used exclusively for the purpose of personnel administration in the Bundeswehr. Your data will be stored in accordance with legal regulations for a period determined by the authoritative agency. Your data will not be disclosed to third parties. No automated decision-making will take place. 5. As the data subject, you have the following rights vis-à-vis the controller: <ul style="list-style-type: none"> - the right of access to the data (i.a.w. Art. 15 EU GDPR), - the right to rectification (i.a.w. Art. 16 EU GDPR), - the right to erasure (i.a.w. Art. 17 EU GDPR), - the right to restriction of processing (i.a.w. Art. 18 EU GDPR), - the right to object to the processing (i.a.w. Art. 21 EU GDPR), - the right to lodge a complaint with the Federal Commissioner for Data Protection and Freedom of Information (i.a.w. Art. 77 EU GDPR). This does not incur any costs.
F	Consent in accordance with Article 6 EU GDPR <p>I consent to the processing of my personal data provided in the optional fields of this document in the Bundeswehr Personnel Management System. I have the right to withdraw my consent to the processing of my personal data provided in the optional fields of this document at any time with effect for the future. I will send any notice of withdrawal in writing to the aforementioned collecting agency (see section A 1).</p> <hr/> <p>Place, date, signature (first name, last name)</p>
G	Affirmation <p>I affirm that the above statements are true and complete to the best of my knowledge.</p> <hr/> <p>Place, date, signature (first name, last name)</p>

To be completed by the collecting agency (competent Bundeswehr agency)		
Date of entry of data into Bundeswehr Personnel Management System	Service number of the action officer	Competent agency
Date of erasure as specified by the authoritative agency		